

UNIVERSITY OF PERADENIYA
FACULTY OF SCIENCE
INTERNAL QUALITY ASSURANCE CELL

APPLYING FOR RE-SCRUTINY OF THE RESULTS

If a candidate is not satisfied with the grade awarded after viewing his/her answer script, he/she may apply for re-scrutiny using this form within a one-week period after viewing the answer script, by-submitting the prescribed form to the relevant Head of the Department. The charge for a re-scrutiny is Rs. 500 to be paid to the Account Branch, Faculty of Science. (If the result is changed the deposit will be fully returned otherwise annulled).

1. Procedure

The request may be referred to the first examiner by the Head of the Department. The Head of the Department shall refer the case to the scrutiny board (which consists of the Head of the Department or nominee, first and second examiners).

Then the relevant answer scripts will be taken out of the packet and checked by the first and second examiners in presence of the candidate.

If an error or omission is detected, marks should be corrected (marks or grade increased/unchanged/decreased) and the grade cut-off will not be changed.

The candidate should be notified by submitting the '*Change of Grade form*' to the Dean of the Faculty.

If there is no change, an agreement statement must be obtained from the candidate.

2. Appeal

The decision will be sent to the candidate at an appropriate time. The scrutiny board's decision will be final.

Note: An application for re-scrutiny of the results will be published.

Applying for re-scrutiny of the results, Faculty of Science, IQAC, Jan.2022

057 - 1001 - 2 - 1338042. - Recurrent Account, ^{FOS} Peoples Bank.
Peradeniya Branch.

Application for re-scrutiny of the Results

1. Applicants Details

Name:

Registration Number:

Study Programme:

Subjects:

2. Course and Result Details

Academic Year:

Semester:

Course Code and Name:

Lecturer/s in Charge: 1).....
2).....

The Grade obtained:

3. Student's Declaration (Please tick each statement)

- All the information I have provided on this application is true and accurate to the best of my knowledge.
- By submitting this form, I acknowledge that I understand that after re-scrutiny my grade or mark may increase, decrease, or stay the same.

Signature of the student:

Date: