FORM RG/FR

**University of Peradeniya**

**University Research Grant- Final Report**

**It is mandatory for Recipients of University Research Grants to submit the Final Report (FR) three months after the submission of the last/final Progress Report (PR).**

1. Research Grant No: ………………………………………………………………..

2. Title of the Research Project: ………………………………………………………

3. Name of Grantee: ………………………………………………………………….

4. Grantee’s Faculty/ Department …………………………………………………………….

5. Names and Affiliations of Collaborators (in any)

(1)………………………………………………………………………………………..

 (2)……………………………………………………………………………………..

6. Duration of the grant: years/months From ………. ……….To…………………

7. Number of Progress Reports submitted with dates: ……………………………………

…………………………………………………………………………………………………

8. List any Publications/Presentations arising from the study………………………………..

………………………………………………………………………………………………..

………………………………………………………………………………………………..

………………………………………………………………………………………………..

(Please attach copies of Publications /Abstracts of Presentations/draft-Manuscripts prepared for publication)

9. Provide a detailed report of the study (Please attach a separate annexure).

 Detailed report should contain the following:

Title of the Project

Abstract/Summary (Not more than 100 words)

Introduction (Giving background information)

Objectives

 Materials & Methods

Results: Data collected (To be presented as text, tables & figures)

Data analysis

Discussion

Conclusions

Acknowledgments

References (Prepared according to Author / Year system)

10. Was the work planned completed? If not, what were the main constrains/problems for not completing? ……………………………………………………………………………………

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……………………………………………………………………………………………….

 11. Any deviations from the Project Proposal………………………………………………….

………………………………………………………………………………………………….

…………………………………………………………………………………………………..

12. Financial statement (Final):

 Amount Amount Balance

Allocated spent

 a) Literature Survey ……………….. ……………. …………….

 b) Stationery ……………….. ……………. …………….

 c) Postage ……………….. ……………. …………….

 d) Equipment \* ……………….. …………….. ……………..

 e) Chemicals ………………… …………….. ……………..

 f) Consumables ………………. ………………. ……………..

 g) Data processing assistance ………………… ……………… ………………

 h) Travel ……………….. …………….. ………………

 i) Other \*\* ……………….. ………………. ………………

\* Equipment :

 List below the equipment purchased

 (Please attach a letter from the Head of the Department giving details of Inventory book records for each item)

\*\* Other (Please specify)

13. Certification by the Bursar:

 I certify that the Financial statement given by the Grantee under Section 10 is correct.

 …………… ……………………… ………. ……………………..

 Date Name of the Bursar Signature of the Bursar

14. Observations of the Head of the Department:………………………………………

…………………………………………………………………………………………..

 …………… ……………………………… ……………………

 Date Name of the Head Signature of the Head

15. Observations of the Faculty Research Committee: ……………………………………

…………………………………………………………………………………………….

……………………………………………………………………………………………..

 ………… …………………… ……. ……………………………

 Date Name of Chairman FRC Signature of Chairman FRC

16. Observations of the Dean:………………………………………………………………….

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 ……………………….. …………………………………….

 Date Signature of the Dean

17. Recommendation of the Senate Research Committee

 ……………………………………………………………………………………

 …………… ………………………………………

 Date Signature of the Senior Assistant Registrar /Academic & Council

18. Evaluation of the Final Report

Give Names & Affiliations of two Referees recommended by the Faculty Research Committee & Approved by the Senate Research Committee

1. …………………………………………………………………………………………
2. ………………………………………………………………………………………..