
FACULTY RESEARCH COMMITTEE

Purpose

The Faculty Research Committee (FRC) is a sub-committee of the Faculty Board of the Faculty of Science. The FRC is responsible mainly for reviewing and selecting research proposals and allocating university research funds among the academic staff members of the Faculty.

Membership

The FRC is comprised of;

- The Dean, Faculty of Science
- Chairperson
- Director, Postgraduate Institute of Science (PGIS)
- Heads of Departments
- Other members: Eight academic staff members (one from each department, excluding the department of the Chairperson) and two external members.

The chairperson and other members are appointed by the Faculty Board, and a secretary is appointed by the committee, preferably from the eight academic staff members.

Responsibilities

The FRC is responsible for:

1. University Research Grants:
 - 1.1 Reviewing research proposals submitted for annual University Research Grants and disbursing research funds accordingly.
 - 1.2 Initiating procedures for allocating research funds and monitoring their implementation
 - 1.3 Monitoring the progress of research projects funded by the University in a timely manner and reporting to the Senate Research Committee (SRC)
2. Faculty Research Award
 - 2.1 Formulating selection criteria for the award to ensure fairness, transparency, and recognition of the members' contribution to Faculty research

- 2.2 Calling for applications and evaluating them through a committee approved by the Faculty Board
- 3. Contributing to University-Level Research Activities
 - 3.1 Peradeniya University International Research Session (iPURSE)
 - 3.1.1 The chairperson and committee members are expected to contribute to the organizing committee of the iPURSE
 - 3.1.2 The FRC recommends reviewers for evaluating science-based abstracts submitted to iPURSE.
 - 3.2 University Research Council (URC)
 - 3.2.1 Actively participating in URC meetings and contributing to achieving its missions.
 - 3.3 Senate Research Committee (SRC)
 - 3.3.1 Actively participating in SRC meetings.
 - 3.3.2 Reporting all initiatives, fund sharing and the progress of research grants provided by the university.
- 4. Recommendation for Research Allowance
 - 4.1 Collecting evidence of research activity of Faculty members
 - 4.2 Evaluate evidence through a committee appointed by the Faculty Board.
- 5. Promoting Research Culture
 - 5.1 Conducting workshops and seminars for Faculty members to enhance their research capabilities.
 - 5.2 Utilizing the Faculty website to recognize and showcase the current research activities, collaborations, publications and outputs.
- 6. Supporting SURS
 - 6.1 Facilitating financial support from the allocated research funds to the Faculty.
- 7. Reporting to the Faculty Board
 - 7.1 Submitting confirmed FRC meeting minutes and relevant supporting documents to the Dean to be tabled at the next Faculty Board Meeting.

Meetings

- The committee shall meet every other month or whenever the necessity arises.
- Meetings are chaired by the FRC chairperson.
- The quorum for meetings shall be half of the members including the chairperson.

Documentation

- The secretary compiles and stores all documents in his/her possession for the respective FRC term.
- Old documents are archived at the Dean's office under the supervision of the Assistant Registrar.