
FACULTY RESEARCH COMMITTEE

Purpose

The **Faculty Research Committee** (FRC) is a sub-committee of the Faculty Board of the Faculty of Science. The FRC is responsible for reviewing and selecting research proposals, and allocating university research funds among the academic staff members of the Faculty. The FRC shall monitor the progress of the research grants awarded to the Faculty.

Membership

The FRC shall comprised of;

- Dean, Faculty of Science
- Heads of Departments
- Director, Postgraduate Institute of Science (PGIS)
- Faculty representative to the Senate Research Committee (SRC)
- Five academic staff members and two outside members appointed by the Faculty Board for a term of three years. The Chairperson of the FRC is appointed at the Faculty Board and the Secretary will be selected from among members of the Committee.

Roles and Responsibilities

The specific responsibilities of the Committee are to,

- approve procedures for allocating research funds and monitor their implementation
- review research proposals submitted for annual University Research Grants and disburse research funds accordingly
- monitor the progress of research projects on a timely manner
- advise the Dean in his role in reporting internally and externally on research and related matters.

Meetings and reporting

The Committee shall meet three times a year or whenever the necessity arises. The Committee shall report matters to the Faculty Board.

The quorum for meetings shall be 50% of the membership.