APPLICATION FOR PARTIAL TRANSCRIPT

1. Registration No : .....
2. Name in Full: Mr/Miss/Rev.....

   .....
3. Contact Number : ..... E-mail Address:.....
4. Degree Programme:

   ☐ **B.Sc. General Degree** ☐ **B.Sc. Computation and Management**

   ☐ **B.Sc. Special Degree** ☐ **B.Sc. Statistics and Operations Research**

   ☐ **B.Sc. Applied Sciences**
5. Purpose: ☐ Higher Education ☐ Apply for a job

   Other .....
6. Address where the transcript should be sent:

Address	*Post / By hand	Soft Copy

* The transcript will be posted by the university. If you want to take them to your hand, please write it.

Signature of Applicant..... Date .....

Approval of Dean ..... Date .....

NOTES

01.**FEES:**(1) Local Transcripts - **Rs. 1000/= Within 5 working days**,
Rs. 1750/= Within 2 working days,
(Inclusive of postage) per copy and Rs.20/=for every additional copy, if sent to the same address in the same envelope.

(II) Foreign Transcripts - **Rs. 2000/= Within 4 working days**,
Rs. 3000/= Within 2 working days,
(Inclusive of postage) per copy and Rs.20/=for every additional copy, if sent to the same address in the same envelope.

Bank Account numbers: People's Bank - 057100121338023 Bank of Ceylon - 0001273343

Transcripts are sent only to the Universities, Ministries, Embassies or any other recognized Institutes. Transcripts are not issued direct to the applicants or for personal names as they are of confidential nature.

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