

APPLICATION FOR ACADEMIC TRANSCRIPT

(Old Syllabus)

1. Registration No:..... Contact Number.....
Email Address:

2. Name in Full (Mr/Miss).....
.....

*** Please attach a copy of degree certificate to confirm the name.**

3. Year of Admission to the University:.....

4. Particulars of Examination Passed:
(Please indicate the subjects offered at each examination and the year of passing)

	<u>Subjects</u>	<u>Year</u>
1. G.S.Q. Examination:

2. <input type="checkbox"/> B.Sc. Special Degree <input type="checkbox"/> B.Sc. General Degree		Year.....
.....

Effective date of the Degree:

5. Subsidiary Subject:.....

6. Scholarships and other awards:.....

7. Address where the transcript should be sent:.....
.....
.....
.....

Date:.....

Signature of Applicant

NOTES

01. **FEES:**(1) Local Transcripts - **Rs. 1000/= Within 5 working days,**
Rs. 1750/= Within 2 working days,
(Inclusive of postage) per copy and Rs.20/=for every additional copy, if sent to the same address in the same envelope.

(II) Foreign Transcripts - **Rs. 2000/= Within 4 working days,**
Rs. 3000/= Within 2 working days,
(Inclusive of postage) per copy and Rs.20/=for every additional copy, if sent to the same address in the same envelope.

Bank Account numbers: People's Bank - 057100121338023 Bank of Ceylon - 0001273343

02. Each application must be accompanied by University receipt for the prescribed fee.

03. Transcripts are sent only to the Universities, Ministries, Embassies or any other recognized Institutes.
Transcripts are not issued direct to the applicants or for personal names as they are of confidential nature.
