

APPLICATION FOR ACADEMIC TRANSCRIPT

1. Registration No :
2. Name in Full: Mr/Miss/Rev.....
.....
3. Contact Number :
4. Year of Admission to the University :

5. Particulars of Examination Passed:

- B.Sc. General Degree** **B.Sc Applied Sciences**
 100 Level :
 300 Level :
- B.Sc. Special Degree**
 100 Level :
 200 Level :
 400 Level :
- B.Sc. Computation and Management**
 B.Sc. Statistics and Operations Research

6. Scholarships and other awards:.....
.....
7. Address where the transcript should be sent:.....
.....
.....

Date:.....

Signature of Applicant

NOTES

- 01.**FEES:**(1) Local Transcripts - **Rs. 250/= Within 5 working days,**
 Rs. 750/= Within 2 working days,
 (Inclusive of postage) per copy and Rs.20/=for every additional copy,
 if sent to the same address.
- (II) Foreign Transcripts - Rs. 750/= Within 4 working days,**
 Rs. 1500/= Within 2 working days,
 (Inclusive of postage) per copy and Rs.20/=for every additional copy,
 if sent to the same address.
02. Each application must be accompanied by University receipt for the prescribed fee.
03. Transcripts are sent only to the Universities, Ministries, Embassies or any other recognized Institutes. Transcripts are not issued direct to the applicants or for personal names as they are of confidential nature.